Print
Operation Guide on
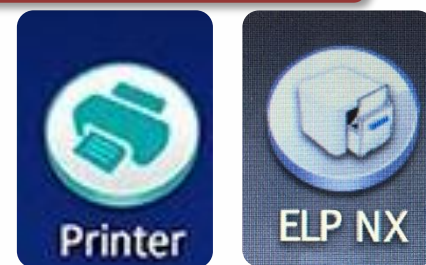## Multifunction Printer (MFP)

Check Status

Note:
If the Check Status indicator of the machine is in RED, please clear the error or seek assistance from staff before inserting the Octopus Card.
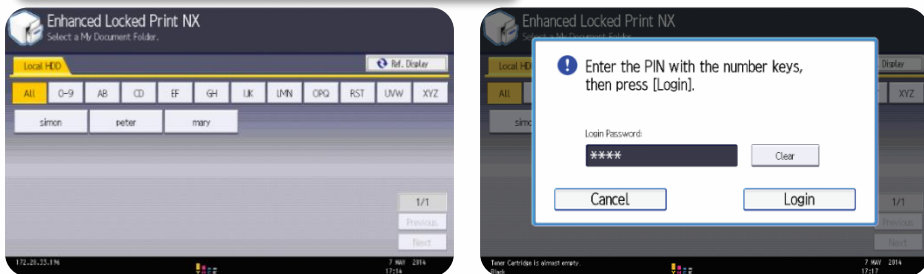
STEP 1

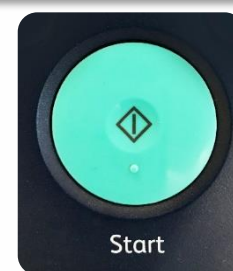- Insert your Octopus Card into the reader

STEP 2

- Press **[Printer]** / **[ELP NX]** on the screen/panel

(Name and Icon may vary on different models)

STEP 3

- Select your self-assigned **User ID** and input **Password (PIN)** to view and select documents to print

STEP 4

- Press **[Start]** / **[Print]** to continue, and collect printout from the output tray

STEP 5

- Remember to press **[Eject]** button to release your Octopus Card