Simple Steps in Using 1-Search

1-Search
Lingnan University Library

A single search - Enter your search term in the search box. Use Boolean operators AND, OR, NOT (in capital letters), or " " for phrase searching. Wildcards "?" and "***" can be used.

A list of suggested items popup for selection

Advanced Search offers a number of ways to limit your search

For more information, please refer to http://www.library.ln.edu.hk/find/1-Search

For enquiries, contact the Library at: 2616-8571 (tel) / refstaff@ln.edu.hk (email)

http://www.library.ln.edu.hk/find/1-search-searchbox

Book available in the Library!

View results and click to follow link to Full Text Online

Refine results by full text/ scholarly publications etc., Content Type, Subject Terms or Publication Date

Preview
Advanced searching in 1-Search

If you are finding a specific journal article, enter details in the search boxes.

Search beyond our Library resources to expand your results.

Easily discover the world of library content

Phrase Searching

Use quotes around to find an exact phrase – “teacher education”

Boolean Operator: AND, OR, NOT

Using AND will narrow a search by including both terms in the result.

*business AND management* Search

Using OR will broaden a search with either terms appeared.

*climate OR weather* Search

Using NOT will narrow a search while excluding terms after NOT.

*“military history” NOT “world war”* Search

- Use CAPITAL LETTERS when using AND, OR, NOT in the search box.

Wildcards: “?” and “*”

A question mark (?) matches one character:
- Wom?n → will find either woman or women

An asterisk (*) will match zero or more characters within a word or at the end of a word:
- Sustainab* → will find results which match any suffixes (sustainable, sustainability).
- Wildcards cannot be used as the first character of a search.
To narrow the search results, use the Refine your search, Content type, and Subject terms options on the left side.

- **Refine your search**
  - Items with full text online
  - Limit to articles from scholarly publications, including peer-reviewed
  - Exclude Newspaper articles
  - Add results beyond your library's collection

- **Content Type**
  - Any
  - Newspaper article
  - Journal Article
  - Trade Publication Article
  - Report
  - Newsletter
  - Book / eBook

- **Subject Terms**
  - Any
  - Studies
  - United States
  - Financial performance
  - Acquisitions & mergers
  - Appointments & personnel changes

- **Publication Date**
  - Any

Limits your search to online full text materials
Removes books, popular magazines, trade publications, and newspapers from your search
Newspaper articles are excluded from your results
Increases the number of results you can get.

Limiting your search by **Content Type** allows you to look for the kind of publication that is most likely to contain the information you need.

The **Subject Terms** options are good for narrowing your results more closely to your topic. The number tells you how many of your search results include that term. For example, 133,211 results in this list have the subject management.

Slide the arrows on the graph to choose a range of years, or fill in a date range using the boxes below the graph. Click **Update** to apply your changes.
Click the folder icon to add the item to the saved records list. The list is temporary and disappears once you leave the 1-Search pages.

When saving records, you may choose to do so in your own referencing style.

When you have finished adding items to the save list, click Saved Items to email or print the list.

You can remove any records that you no longer want by clicking this X icon.

Export references to RefWorks