

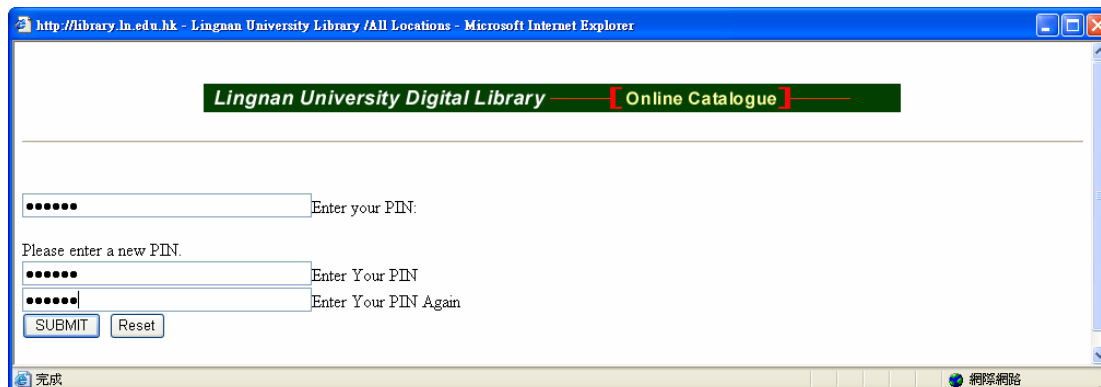
Lingnan University Library

How to Change Your PIN?

To view your circulation record, make online renewals, book requests or access licensed online resources remotely via you own ISP, you will need to enter you name, barcode and PIN. The default PIN is the first 4 digits of your HKID (e.g. If your HKID is A123456(7), the PIN would be 1234). If you do not have a HKID number, the last 4 digits of your Bar Code would be your PIN.

How to change your PIN?

1. Login to your user account from “View Your Circulation Record” (http://www.library.ln.edu.hk/webpac/view_cir.html)
2. Click “Modify your PIN”
3. Enter your old PIN.
4. Enter your new PIN.
5. Enter the new PIN again to confirm.
6. Click the SUBMIT button.



The screenshot shows a web browser window titled "http://library.ln.edu.hk - Lingnan University Library /All Locations - Microsoft Internet Explorer". The page header reads "Lingnan University Digital Library" and "Online Catalogue". The form contains the following fields and buttons:

- A text input field with a masked PIN (.....) and the label "Enter your PIN:".
- A label "Please enter a new PIN." above two more text input fields.
- The first of these two fields has a masked PIN (.....) and the label "Enter Your PIN".
- The second of these two fields has a masked PIN (.....) and the label "Enter Your PIN Again".
- Two buttons: "SUBMIT" and "Reset".

What if you have forgotten your PIN?

If you have forgotten your PIN, please ask for help at the Library Circulation Counter (TEL: 2616-8586, Email: cirstaff@ln.edu.hk)